**Giant Map of Colorado Use Agreement**

As part of educational mission, the Colorado Geographic Alliance (COGA) makes the Giant Map of Colorado (GMC) available to schools and educational organizations. On occasion, the Giant Map of Colorado travels from school to school without returning to COGA between rentals. Therefore, it is both necessary and respectful to the next renter to take proper care of the map and trunk contents. To ensure the safekeeping of the GMC, we require borrowers to adhere to the usages outlined below. Please read these carefully and initial each statement. By doing so, you are the responsible party for booking, paying for any damages, and caretaking of the Giant Map of Colorado.

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School or Organization \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Date of Use \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Today’s Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_ I am authorized to represent my school/organization in this agreement.

\_\_\_ All changes and correspondence regarding the use of the GTM shall be made by me.

\_\_\_ I am the individual responsible for the use and safekeeping of the GTM from the time it arrives to the time of its departure.

\_\_\_ Upon receipt of the GMC and trunk, I will check the map for damage and check the trunk inventory using the checklist provided. If any materials are damaged or missing, I will notify COGA immediately using the telephone number and/or email address on the inside lid of the trunk.

\_\_\_ I will enforce the Rules provided by COGA and monitor the use of the CGM to ensure it is not damaged. I understand my school/organization is responsible for materials lost or damaged while it is in our possession.

\_\_\_ I will ensure that the GMC is used for its normal and intended purposes.

\_\_\_ In preparation for departure of the map, I will check the map for damage and check the trunk inventory using the checklist provided. If any materials are damaged or missing, I will notify COGA immediately using the telephone number and/or email address on the inside lid of the trunk.

\_\_\_ I will have the GMC packed and ready for pick-up or delivered at the agreed upon place and time.

\_\_\_ Within three weeks of the departure of the GMC, I will complete the evaluation survey.

\_\_\_ If available, I will provide COGA with clippings or URLs of any local press coverage.

\_\_\_ I will ensure that my school/organization complies with all applicable laws and regulations.

\_\_\_ I certify that my school/organization maintains, at its own expense and for the duration of the Agreement, minimum insurance coverage for commercial general liability, automobile liability, and workers compensation, and name “The Regents of the University of Colorado, a body corporate, and its officers, employees, agents and volunteers” as a certificate holder as respect to the general liability policy.

\_\_\_ I agree that each party agrees to be responsible for its own acts and the acts of their respective employees and agents as provided by law. It is specifically understood and agreed that nothing in this paragraph or elsewhere in this Agreement shall be construed as an express or implied waiver by the University of Colorado of its governmental immunity or of the governmental immunity of the State of Colorado, as an express or implied acceptance by the University of Colorado of liabilities arising as a result of actions which lie in tort or could lie in tort in excess of the liabilities allowable under the Colorado Governmental Immunity Act, C.R.S. 24-10-101, et seq., as a pledge of the full faith and credit of the State of Colorado, or as the assumption by the University of a debt, contract, or liability of you in violation of Article XI, 1 of the Constitution of Colorado.

\_\_\_ I will not use the Colorado Geographic Alliance’s or the University of Colorado Colorado Springs’ name, trademarks, or services marks without first obtaining the Colorado Geographic Alliance’s or the University of Colorado Colorado Springs’ written consent.